

TRANSFORMING RECORDS MANAGEMENT WITH DONNEGAN SYSTEMS, INC.

HOW WE CAN HELP:



- High-speed scanning of documents, books, and fragile materials
- Customized indexing and naming structures for easy retrieval
- State-of-the-art equipment for scanning large volumes efficiently
- Preservation-grade scanning to protect historical documents
- OCR (Optical Character Recognition) for searchable digital archives
- Conversion of analog materials into digital formats
- Secure handling and storage of sensitive materials
- Expertise in handling materials of various sizes and conditions
- Seamless integration with existing systems and workflows
- Dedicated support and consultation throughout the scanning process

The City of Waltham, MA faced a daunting task: organizing and digitizing their vital Water and Sewer Division records, which included drawings and documents that dated back centuries. Leveraging cutting-edge technology, Donnegan Systems was able to help them categorize and scan decades of crucial information, transforming accessibility and efficiency for the city.

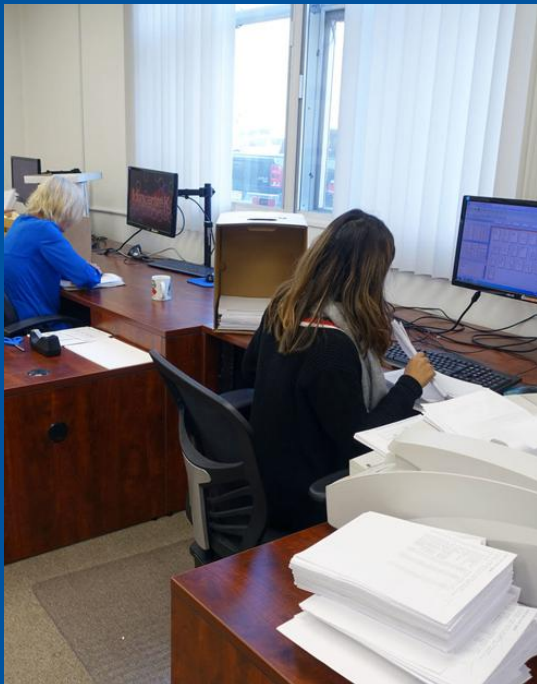


Partnering with the Water and Sewer Division, Donnegan Systems digitized historical records dating back to the 1800s, implementing an intuitive indexing system for swift retrieval of all files. With Donnegan's state-of-the-art equipment, delicate notebooks, blueprints, and reference cards were preserved with precision. This streamlined the city's access to critical data, empowering quick responses to emergencies.



GETTING IT DONE:

During the course of this project, Donnegan invested in an additional advanced book scanner, and equipped themselves to handle diverse materials, from delicate notebooks to weathered blueprints, maintaining the integrity of each item and making it accessible through digital formats. The Donnegan team of storage and scanning experts can help you tackle any scanning project big or small, and will always seek out additional tools or resources necessary to get the job done.



TAILORED SOLUTIONS FOR UNIQUE NEEDS:

Recognizing the unique requirements of the Water and Sewer Division, Donnegan Systems devised customized indexing systems and every aspect of the project was meticulously tailored to meet the division's needs. This personalized approach not only optimized efficiency but also enhanced the overall user experience, empowering Waltham's staff with intuitive access to critical information.



With access to digital archives 24/7, the City of Waltham is ready to confront future challenges with confidence. This scanning project transitioned into a dynamic partnership, marked by continuous collaboration. Donnegan Systems stands prepared to address any scanning and storage challenges, guiding organizations towards the future while also preserving its past.

